

IEMQ

الإدارة العالمية الإماراتية للجودة

International Emirates Management for Quality

Supporting you to lead the way...

Stronger Leadership Through Emotional Intelligence

19th - 21st November 2013



Led By: Colin Dunn



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Seminar Overview

Emotional Intelligence (EI) has become a standard 'rite of passage' for effective and successful leaders and managers.

Emotional Intelligence (EI) enables us to

- Deal successfully with setbacks, difficult people and other stressful situations at work
- Get the most out of others on our teams
- Recognize our own emotions and understand and select the correct tools to help us react in a positive way
- Recognize the emotions of others and employ techniques to manage individual and group emotional dynamics

Purpose of the seminar

The purpose of this seminar is to:

- Improve your Emotional Intelligence thereby improving your effectiveness as a leader
- Enhance your knowledge, understanding and utilization of Social Intelligence as a life skill

Who Should Attend:

This seminar is designed for

- All leaders and managers with aspirations of advancement
- Relationship managers and communication professionals
- Parents

How you will Benefit:

This integrated seminar will help you:

- Deal with difficult people and other stressful situations
- Recognize your "hot buttons" and manage them
- Recognize the value of self-motivation and ways to develop it
- Enhance your image as a strong, effective leader
- Improve your relationships through the use of empathy
- Recognize and diffuse tension in the workplace
- "Tune in" to others' emotions and practice appropriate interpersonal skills
- Create a climate of open communications and authenticity
- Promote consensus and collaboration
- receive the gift of influence from others

In addition, the seminar will help you:

- Foster positive emotions at work and at home
- "Tune in" to others' moods and emotions -- and practice appropriate interpersonal skills
- Understand your own moods and emotions – and how to change them appropriately
- Connect with others to build relationships, improve the work environment and enhance performance



Our Seminar Leader:



**Colin Dunn,
Management Consultant**

Colin Dunn is a top-rated senior trainer and consultant, based in Washington, DC, who specializes in leadership, performance management, coaching, teambuilding, and communication skills. He has more than 20 years experience in these fields and has trained and coached thousands of professionals. He is also a certified executive coach, and has coached over 100 senior executives.

Colin has a B.S. in Engineering (United States Military Academy at West Point), an M.A. in Writing (University of Iowa), an M.A. in National Security Studies (Naval War College), and an M.S. in Business Management (SalveRegina College). Besides various leadership positions, Colin was a professor for five years, studied at CNN headquarters, and directed radio and television organizations.

His last assignment during his 30 years in uniform was as a professor in the Leadership Department of the National Defense University, Washington, D.C.

November 2013

19 Tuesday	Day 1	20 Wednesday	Day 2
07:30 – 08:00	Registration	08:00 – 10:00	Building Relationships in an Emotionally Intelligent Way
08:00 – 10:00	What is Emotional Intelligence and what is its impact?	10:00 – 10:30	Break
10:00 – 10:30	Break	10:30 – 12:30	How to Improve Your Empathy and Build Trust
10:30 – 12:30	How to Lead Yourself in an Emotionally Intelligent Way	12:30 – 13:00	Prayer Break
12:30 – 13:00	Prayer Break	13:00 – 14:00	How to Create a Vision in an Emotionally Intelligent Way / Preview
13:00 – 14:00	How to Improve Your Self-Regulation and Motivation / Review	14:00 – 15:00	Luncheon
14:00 – 15:00	Luncheon		

21 Thursday	Day 3
08:00 – 10:00	How to Decide and Delegate in an Emotionally Intelligent Way
10:00 – 10:30	Break
10:30 – 12:30	How to Coach and Motivate in an Emotionally Intelligent Way
12:30 – 13:00	Prayer Break
13:00 – 14:00	How to Build Emotionally Intelligent Teams / Wrap up
14:00 – 15:00	Luncheon

Registration Form

“Stronger Leadership Through Emotional Intelligence”

When: 19 - 21 November 2013

Where: Baniyas Board room in Beach Rotana Hotel-Abu Dhabi.

Duration: 3 Days

Price: US\$ 2,100

Led By: Colin Dunn, Management Consultant, USA

Personal Details:

Name (Mr./Ms.):

Company:

Position:.....

E-mail:

Phone:

Payment Details:

- * Payments to be made in US \$.
- * A confirmation letter and invoice will be sent to you on receipt of your registration and fees.
- * Kindly note that the fee must be paid in full before the event. Only those delegates whose fees have been paid in full will be admitted to the event.

For payments by cheque:

- * Please forward the registration form/s together with the cheque to IeMQ, PO Box 5062, Abu Dhabi, UAE.

For payments by direct deposit:

- * Account Name: International Emirates Mngmnt Quality; Account Number: (USD) 11241007;
Bank: Abu Dhabi Islamic Bank; Branch: Khalidiya Branch, PO Box 31545, Abu Dhabi, UAE.
- * Please forward the registration form/s together with the remittance advice to:
IeMQ, PO Box 5062, Abu Dhabi, UAE.

Cancellations:

- * If you have registered for a seminar but are unable to attend, a substitute attendee is welcome.
- * If you cannot nominate a substitute and you wish to cancel the registration, then an administrative charge of US\$ 200 is applicable.
- * If the cancellation notification is received less than five working days before the event, then the full registration fee is applicable.

Preliminary Schedule:

- * This event schedule may change due to unforeseen circumstances. Any changes will be reflected on our website and the applicable brochures. IeMQ reserves the right to change event details, including dates, content, presenters and venues.